**Agreement**

between

European Renal Association (ERA)

Charity Number 1060134

And

………………………….

…………………………..

For organizing a joint congress, combining the annual congresses of both Associations

1. **General Agreement.**
2. The event will take place in ………., from ……… to ………….. ;
3. The practical organisation and financial responsibility of the congress will belong to ERA;
4. *(country)* nephrologists will be adequately represented in the Scientific Committee and the Congress Scientific Programme;
5. Some sessions of the congress will be co-organised by *(Association)* and clearly identified as such in the final Programme;
6. The name and logo of *(Association)* will appear in the announcements, posters, programmes and websites of the congress together with the logo of ERA;
7. Both Associations will be entitled to advertise their activities and to have a designated space (booth, room or other) to network with the Congress members;
8. Both Associations will be entitled to hold their committee meetings in the Congress centre during the event;
9. Both Associations will be entitled to include in the programme of the event the distribution of awards according to their respective traditions;
10. The members of the *(Association)* will be entitled to the same discounted Congress membership fees as the members of ERA;
11. The Trustees of *(Association)* will be entitled to VIP accommodation and treatment during the event;
12. The *(Association)* will have to help ERA with regard to contacts with national prospective sponsors as well as with national public institutions.
13. **Financial Agreement.**
14. **Basis for the financial agreement.**
15. The three most recent Congresses of ERA held before this agreement, had the following participation from *(country): ;*
16. Average number of paying *(country)* delegates: ………….. ;
17. Average number of *(country)-*based exhibiting companies (live exhibition): ……. (list of names in attachment A);
18. Average exhibition space rented by *(country)* based companies (live exhibition): m2 …….. ;
19. Average number of exhibitors by (*country*) based companies (virtual exhibition):……
20. ERA’s appointed PCO (Professional Congress Organizer) will collect all the Congress membership fees, the exhibition fees and other incomes from the event, and will pay all the bills related to the organisation of the event.
21. **Terms of the financial agreement.**
22. ERA will pay to the *(Association)* the amount of EUR 75.00 net for each *(country)* paying delegate above the number of …….. ;
23. ERA will pay to the *(Association)* the amount of EUR 100.00 net for each m2 of exhibition space rented by non-profit (*country*)-based companies in the ERA list of usual exhibitors exceeding the total of …… and the amount of EUR 200.00 net for each m2 of exhibition space rented by for-profit (*country*)-based companies in the ERA list of usual exhibitors exceeding the total of ……. ;
24. ERA will pay to the (*Association*) the amount of EUR 500.00 net for each (*country*)-based virtual exhibitor exceeding the total of……;
25. ERA will share equally with the *(Association)* the net income from Industry Symposia organised by *(country)* -based companies that did not organise symposia at ERA Congresses in *(three previous years);*
26. ERA will share equally with the *(Association)* the net income from sponsorships paid by *(country*)-based companies that did not sponsor the same items at ERA Congress in *(three previous years);*
27. No payment to the *(Association)* will be done if the Congress ends up with no surplus or with a loss;
28. In case of a financial loss, ERA will sustain it without claiming any support from the *(Association);*
29. ERA will pay its due to the *(Association)* before December 31 *(of the congress year).*

**NOTE**: The definition “*(country) -*based company” does not include local branches of multi-national companies that usually participate in the ERA Congresses as exhibitors or sponsors, unless the participation of these local branches is in addition to that of the parent companies. *(country)-* branches of multi-national companies that did not exhibit at ERA in *(three previous years)* will be considered as “*(country*)-based companies”.

Signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President President

ERA *The Association*

*Last up-date: September 2021*