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1. Choosing the reviewers who will evaluate the abstracts (all the reviewers will be asked to sign a special disclaimer – see below - when accepting their role through the online platform);
2. Deciding the cut-off score and other criteria for the acceptance and rejection of abstracts (all the abstract authors will be asked to sign a special disclaimer – see below - when submitting their abstract through the online platform);
3. Close interaction with the Chair of the Scientific Committee, especially before Council Meetings to prepare reports;
4. Preparing lists of Oral Presentations, Moderated Orals and Focussed-Orals, according to the scores given by the reviewers;
5. Sorting out the Grant Winners (including the “Altruistic Survey by Questionnaire” - ASQ winners);
6. Sorting out the Best Abstracts;
7. Preparing the programme of Free Communications sessions for the Congress;
8. Preparing the programme of Moderated-Oral sessions for the Congress
9. Preparing the programme of Focussed-Oral sessions for the Congress;
10. Preparing and distributing to the Council statistical data about the abstracts: number received, acceptance rate, etc.;
11. Taking part in the Scientific Committee;
12. Any other task that the Council decides.

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*Last update: March 2023*